



# Sherwood Ridge Public School

learning respect community

## **SHERWOOD RIDGE PUBLIC SCHOOL STUDENT LEADERSHIP POLICY**

The development of student leadership forms the basis of a positive student involvement K-6. All students will be provided with the opportunity to take part in leadership programs. At Sherwood Ridge Public School, student leadership will be developed through the following strategies:

- School Captains and Leaders.
- Student Representative Council.
- Sports House Leaders.
- Learning Centre Leaders.

### **Expectations**

As role models to other students at Sherwood Ridge Public school, student leaders are expected to embody our school's values and expectations, and to uphold our school's motto, "From Each Their Best".

## **SCHOOL CAPTAINS AND LEADERSHIP TEAM**

### **Eligibility of students for nomination**

- All Year 5 students are eligible.

### **Essential criteria**

- Demonstrated commitment to our school's values:
  - Learning
  - Respect
  - Community
- Demonstrated reliability.
- Demonstrated ability to communicate effectively with staff and peers.

### **Role Description**

- To provide leadership to the student body.
- To represent and speak publicly on behalf of the student body at school functions.
- To run weekly assemblies and assist staff as required.

### **Nomination Process**

- Year 5 may nominate for the position.
- Nominees are required to provide a written statement supporting their nomination in regard to the essential criteria with reference to our school's expectations.
- Nominees are required to submit a slogan they would use if successful as a candidate.
- Nominations will be taken by the Student Representatives Council coordinator/s. Nominations will be considered against the school's behaviour expectations and reviewed by the Student Representative Council coordinator/s and the Assistant Principal Year 5.

### **Peer panel pre-selection of the nominees**

- The current Year 5 student body will listen to a one-minute speech from nominees and vote for their preferred candidate, one boy and one girl to form the 16 candidates.
- Year 5 Student body will be encouraged to consider each speech against the Essential Criteria.
- A maximum of 16 candidates will be selected (8 boys and 8 girls).
- Suitable candidates will be notified in writing and permitted to precede to the Election stage.
- Unsuccessful candidates will be notified by writing and will not proceed to the Election stage.
- The decision of the Year 5 student body is final.

## **Election stage**

- Candidates will be introduced to the student body, Years 2 – 6 and asked to present a \*speech.
- Students in Years 2-6 will be given ballot papers to vote for 1 girl and 1 boy.
- Teachers will also vote for 1 girl and 1 boy.
- Votes will be tallied by the Student Representatives Council coordinator/s, Assistant Principal Year 5 and the school's Deputy Principals.
- The first 4 male and first 4 female candidates with the highest number of votes will be deemed the Student Leaders.
- Determination of the School's Captains and Vice Captains will be considered against the school's expectations and made by the Assistant Principal Year 5, the school's Deputy Principal/s and Principal.
- An announcement of the result will be made to the nominees as a group. Nominees will not be informed of what position they hold until Presentation Day. The successful candidates will be given the opportunity to call their parents.
- School Captains, Vice-Captains and Prefects will be announced and inducted at the Presentation Day Assembly.
- Parents and the outgoing Leadership Team will be invited to assist in this presentation.

\*Guidelines for speeches – what a leader should be, how the candidate will fulfil the role, personal qualities in relation to the school expectations (Be a safe, respectful learner). Students are to be reminded to consider voting for candidates they believe will best fit the role of leaders of the school. Year 6 votes will only be used in the case of a “deadlock” with candidates.

## **STUDENT REPRESENTATIVE COUNCIL (SRC)**

The role of the SRC will be to provide all students with a forum to present and discuss issues which affect them. They will also undertake charity fundraising to be determined at the beginning of each year. The SRC will operate within the following guidelines:

- A teacher or teachers will be appointed as the SRC Coordinator each year.
- School Captains and Prefects form the SRC executive
- Students from Year 1 to Year 6 are eligible for election to the SRC
- A class election is to be held in week 3 of the school year, to elect two representatives to the SRC.
- Students who held the position in the previous year are ineligible for election
- Students who currently hold a leadership position are ineligible for election
- SRC Meetings will be convened by the SRC Coordinator monthly
- Issues presented or considered by SRC representatives should be discussed in class meetings prior to the SRC monthly meeting
- The Student Representative Council will be inducted at an assembly to be held in Week 4 of the following year. Parents will be invited to assist in this presentation.

## **Election stage**

- Candidates will be introduced to their class and asked to state\* "why they would like to be in the SRC".
- Each class will elect two representatives.

\*Statements could focus on how the candidate will fulfil the role and personal qualities in relation to the school expectations (Be a safe, respectful learner). Students are to be reminded to consider voting for candidates they believe will best fit the role of leaders of the school.

The Student Representative Council (SRC) is the voice of the student body. It is formed by the following members:

- School Leaders
- Sports House Leaders
- Class Representatives - 2 from each class (1-6)
- SRC Coordinator

## **ROLES AND RESPONSIBILITIES OF SRC MEMBERS**

### **Roles**

- Communicate information between the class and the Student Representative Council.
- Assist in the decision making process to ensure all members of the community have an input into school events during SRC meetings.

### **Responsibilities**

- Abide by Sherwood Ridge Public School's codes, policies and school expectations.
- Be a positive role model for all students at Sherwood Ridge Public School.
- Complete all roles and responsibilities to the best of their ability.
- Represent the school with pride by wearing school uniform and SRC badge.
- Attend SRC meetings regularly.
- Discuss relevant issues from their class with the SRC.
- Report back to the class relevant information and decisions from the SRC meetings.

### **SRC Meetings**

Meetings will be held monthly at a time to be determined by the SRC coordinators. Student Councillors will have opportunities to participate in learning experiences involving:

- informing parents and students by contributing to the school newsletter.
- recording the minutes of meetings and reporting these to peers.
- sending letters to community groups or sponsors.
- reporting and presenting at assemblies.
- recycling school waste and other ecologically sustainable practices.
- supporting fundraising initiatives and special events.
- caring for the school and its surrounding gardens.
- organising social or sporting activities.

### **Class Meetings**

To ensure the success of the Student Representative Council, classes will set aside some time in class prior to the monthly meeting to provide the SRC representative with an opportunity to gather information to be tabled. Time is also to be provided to the Student Council Representatives following the meeting to provide feedback to classes. During class meetings the role of Councillors is to:

- Seek opinions and ideas.
- Report back from SRC meetings.
- Seek responses to suggestions.
- Advertise forthcoming events.

## SPORT HOUSE LEADERS

The role of the House leaders are to provide leadership and assistance to students and teachers during stage sport activities and whole school sporting events and to engender sports house spirit

### Election stage

- House Meetings will be held in the last **TWO** weeks of school to elect four House Captains for each of the school's sports houses.
- Candidates will be introduced to the house groups and asked to state \*why they would like to be a Sports House leader.
- Statements could focus on how the candidate will fulfil the role and personal qualities in relation to the school expectations (Be a safe, respectful learner). Students are to be reminded to consider voting for candidates they believe will best fit the role of leaders of the school.
- Each House group will elect four representatives.
- All four leaders (Captains and Vice-Captains will be elected from Year 5.
- Students who currently hold a leadership position are ineligible for election.
- Students from \*Years 2-5 will vote for House Leaders. \* Year 6 votes will only be used in the case of a "deadlock" with candidates.

## ROLES & RESPONSIBILITIES OF SPORT HOUSE LEADERS

### Roles

- Maintain daily playground sports equipment on a regular basis.
- Collect House points weekly.
- Assist the staff in the organisation of carnivals and sporting events.
- Lead their House at carnivals and sporting events.

### Responsibilities

- Abide by Sherwood Ridge Public School's codes, policies and school expectations.
- Be a positive role model for all students at Sherwood Ridge Public School.
- Complete all roles and responsibilities to the best of their ability.
- Represent the school with pride by wearing school uniform.
- House Captains will be inducted at an assembly to be held in Week 4 of the following year. Parents will be invited to assist in this presentation.

## LIBRARY MONITOR

The role of the Library Monitor is to provide leadership and assistance to students and teachers in the Library.

### Roles & responsibilities of Library Monitors

- Maintain Library equipment on a regular basis.
- Assist the staff in the organisation of Library resources and equipment.
- Assist the teacher on duty during lunchtimes.
- Complete all roles and responsibilities to the best of their ability.
- Punctually adhere to the timetable set by the Teacher Librarian.
- Borrow and return books in their class library time.
- Borrow and return books as allocated on Library Roster.
- Shelf returned books.
- Tidy shelves.
- Assist with the end of year stocktake.

**Selection stage**

There will be 2 monitors per class Years K-6.

Kindergarten Monitors will commence in Semester 2.

Library Monitors will be chosen using the following process:

- Students interested will prepare a speech stating “why they would like to be a Library Monitor”.
- Candidates will present their speech to the class.
- Teachers choose two monitors from those students who nominate.
- If there are more than 2 outstanding candidates, the class votes to choose from the outstanding candidates.
- To be eligible students are to have no other leadership role e.g SRC, House Captain, School Leader.