



Sherwood Ridge Public School

learning respect community

Application for Non-Local Primary School Enrolment

A: STUDENT INFORMATION

Family Name _____ Date of Birth ____ / ____ / ____
Given Names _____ Male ☐ Female ☐ (tick one)
Address _____ Home Ph: _____
_____ Post Code _____ Work Ph: _____
Parent / Carer's Name _____ Mobile: _____
Present School _____ Relationship to student _____
Present Grade (K-6) _____

B: NON-LOCAL PLACEMENT REQUEST

School applied for _____ Year / Grade _____
Proposed date of enrolment _____

REASONS FOR APPLICATION _____

(Attach any further information that you feel may be relevant)

I have also applied for enrolment at the following non-local school _____
and at my local school _____

Parent / Carer's Signature _____ Date _____

SCHOOL USE ONLY

Date received ____ / ____ / ____ Place available? YES / NO Parent advised on ____ / ____ / ____

Principal's comments and recommendation: _____

Signature _____ Date _____

FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY SCHOOL AT WHICH YOU ARE
SEEKING PLACEMENT BY ____ / ____ / ____

Non-Local Primary School Placement Information for Parents

Please read carefully before completing the form

Parents may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Reasons for choosing non-local placements may include:

- Change of residence
- Move from a non-government school
- Siblings already enrolled at the school
- Medical reasons
- Safety and supervision of the student before and after school
- Student welfare needs
- Particular educational programs or philosophies
- Structure and organisation of the school
- Size of the school
- Particular disciplinary procedures
- Attitude to school uniforms
- Travel arrangements and/or distance

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Once a student enrolls in non-local school, transfer to another non-local school will only be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

Parents can appeal against decisions regarding non-local placement by writing to the Assistant Director-General (Region).

**FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY SCHOOL
AT WHICH YOU ARE SEEKING PLACEMENT**