



Sherwood Ridge Public School

learning respect community

ENROLMENT PROCEDURES – APPLICATION TO ENROL

Dear Parent / Caregivers,

Thank you for your enquiry regarding enrolment at Sherwood Ridge Public School.

Please return completed and signed Application to Enrol form to the School Administration Office together with the following original documents:

Child's Original Birth Certificate

OR

Child's Original Passport

Proof of Residence – the following documents are required

If you are the owner of the property

Purchase contract for property AND

Current Council Rates **OR** Water Rates

OR

If you are renting the property

Current Stamped Lease Agreement and

Rental Bond Lodgement Receipt

2 (two) x rental payment receipts – recent date

PLUS

Utility bill (eg: Electricity or Gas)

And at least 1(one) of the following:

Landline phone (not mobile phone)

Internet connection

Home Contents insurance

Immunisation Certificate (*Blue Book is not accepted*)(must be from an Australian GP)

All documents must be:

In **YOUR** name

Originals ONLY – no photocopies (*documents will be photocopied, certified and returned*)

Current date – no more that (three) months old

Please note:

If both parents are born overseas, we require to sight proof one of the following:

Australian Citizenship

Passport

Australian Visa

If you require any assistance in completing the Application to Enrol Form, or have any further questions, please do not hesitate to contact the Sherwood Ridge Public School Office.

Administration Office